

RESOLUTION NO. 2015- 032

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA, COUNTY OF NAPA, STATE OF CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH HdL SOFTWARE LLC, FOR AUDIT SERVICES OF TRANSIENT OCCUPANCY TAX OPERATORS

Authorizing Agreement No. 609

WHEREAS, the City Municipal Code Chapter 3.16 requires a Transient Occupancy Tax of 12% applied to occupancy of lodging facilities in the City; and

WHEREAS, the Lodging Operators are required to collect Transient Occupancy Tax payments, maintain adequate records and accurately report and remit payments to the City; and

WHEREAS, the City reviews the monthly reports and payments from the Lodging Operators for compliance with the Municipal Code; and

WHEREAS, it is appropriate for a more comprehensive formal periodic review of the Lodging Operator records to insure compliance with the Municipal Code; and

WHEREAS, HdL Software LLC, is an experienced auditing firm in Transient Occupancy Tax reporting and compliance with municipal codes and has performed similar services for local Cities.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Calistoga authorizes the City Manager to execute the professional services agreement for audit services of Transient Occupancy Tax Operators with HdL Software LLC, for an amount not to exceed \$32,500, plus travel expenses not to exceed \$2,000 for a total not to exceed \$34,500.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Calistoga at a regular meeting held this **17th day of March, 2015** following vote:

AYES:	Councilmembers Kraus, Lopez-Ortega and Barnes and Mayor Canning
NOES:	None
ABSTAIN:	None
ABSENT:	Vice Mayor Dunsford



CHRIS CANNING, Mayor

ATTEST:



KATHY FLAMSON, City Clerk