

City of Calistoga Building Division

1232 Washington Street, Calistoga CA 94515

Ph: (707) 942-2827 Fax: (707) 942-2831 Email: plans@ci.calistoga.ca.us

BUILDING PERMIT APPLICATION

<i>For Office Use Only</i>		Date Recd:	APN(s):	Permit Appl. #
Code Enforcement: <input type="checkbox"/> Yes <input type="checkbox"/> No Case # _____	Owner Authorization recd: <input type="checkbox"/> Yes <input type="checkbox"/> n/a	Business License <input type="checkbox"/> Yes <input type="checkbox"/> Pending <input type="checkbox"/> n/a	Paid with: <input type="checkbox"/> Cash <input type="checkbox"/> Credit <input type="checkbox"/> Check Check #: _____	
Occupancy Type:	Right to Farm Form recd: <input type="checkbox"/> Yes <input type="checkbox"/> n/a	Zoning:	Deposit: \$	
Construction Type:	Water Cons. Certificate recd: <input type="checkbox"/> Yes <input type="checkbox"/> n/a	Floodplain Designation:	Initials:	

Check all that apply: NEW ADDITION ALTERATION REPAIR REPLACE DEMO SPECIAL INSPECTION

Type of permit: BUILDING ELECTRICAL MECHANICAL PLUMBING GRADING DEMOLITION TENANT IMPRV.
 FIRE SPRINKLER SYSTEM FIRE ALARM SYSTEM OTHER _____

Type of use: SFD MOBILE HOME COMMERCIAL POOL ACCESSORY BLDG. OTHER _____

PLEASE PRINT CLEARLY

Project Address:	Square Footage (if applicable) Existing: _____ Adding: _____	Estimated Valuation of Construction \$ _____
-------------------------	---	--

Description of Work:

Permit Applicant: Owner Tenant Contractor Authorized Agent

This permit is being applied for as Owner/Builder: Yes No

Name: _____ **Phone:** Cell

Full address: _____ **Email:** _____

Property Owner Name: _____ **Phone:** Cell

Full address: _____ **Email:** _____

Declaration by Construction Permit Applicant By my signature below, I certify to each of the following:

I have read this construction permit application and the information I have provided is correct. I agree to comply with all applicable city and county ordinances and state laws relating to building construction. I authorize representatives of the City of Calistoga to enter the above-identified property for inspection purposes.

I (We) agree to save, indemnify and keep harmless the City of Calistoga against judgments, cost, and expenses which may in any way accrue against the City in consequence of the granting of this permit.

Owner California Licensed Contractor Authorized Agent (must have property owner sign form)

Applicant Signature: _____ **Date:** _____

Print Name: _____

NOTICE: Time limitation of application An application for a permit for any proposed work shall be deemed to have been abandoned 180 days after the date of filing, unless such application has been pursued in good faith or a permit has been issued; except that the building official is authorized to grant one or more extensions of time for additional periods not exceeding 90 days each. The extensions shall be requested in writing and justifiable cause demonstrated.

Owner - Builder Declaration

I hereby affirm under penalty of perjury that I am exempt from the Contractors' State License Law for the reason(s) indicated below by the checkmark(s) I have placed next to the applicable item(s) (Section 7031.5, Business and Professions Code: Any city that requires a permit to construct, alter, improve, demolish or repair any structure, prior to its issuance, also requires the applicant for the permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors' State License Law (Chapter 9 commencing with Section 7000 of Division 3 of the Business and Professions Code) or that he or she is exempt from licensure and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500.00):

Check all that apply:

- I, as owner of the property, or my employees with wages as their sole compensation, will do () all of or () portions of the work, and the structure is not intended or offered for sale (Section 7044, Business and Professions Code: The Contractors' State License Law does not apply to an owner of property who, through employees' or personal effort, builds or improves the property, provided that the improvements are not intended or offered for sale. If, however, the building or improvement is sold within one year of completion, the Owner-Builder will have the burden of proving that it was not built or improved for the purpose of sale.)
- I, as owner of the property, am exclusively contracting with licensed Contractors to construct the project (Section 7044, Business and Professions Code: The Contractors' State License Law does not apply to an owner of property who builds or improves thereon, and who contracts for the projects with a licensed Contractor pursuant to the Contractors' State License Law.)
- I am exempt from licensure under the Contractors' State License Law for the following reason:

By my signature below I acknowledge that, except for my personal residence in which I must have resided for at least one year prior to completion of the improvements covered by this permit, I cannot legally sell a structure that I have built as an owner-builder if it has not been constructed in its entirety by licensed contractors. I understand that a copy of the applicable law, Section 7044 of the Business and Professions Code, is available upon request when this application is submitted or at the following Web site: www.leginfo.ca.gov/calaw.html

Property Owner or Authorized Agent's Signature:

Date: _____

Printed Name: _____

California Licensed Contractor Declaration

Company Name:

Phone: _____

Mailing Address:

Email: _____

State License No.:

Class: _____

Expiration: _____

Contact Person:

Cell Phone: _____

I HEREBY AFFIRM UNDER PENALTY OF PERJURY that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.

Contractor Signature: _____

Date: _____

Contractor Workers Compensation Coverage

I HEREBY AFFIRM UNDER PENALTY OF PERJURY of the following declarations:

I have and will maintain a certificate of consent to self-insure for workers' compensation, issued by the Director of Industrial Relations as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.

Policy No. _____

I have and will maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are:

Carrier _____ Policy No. _____ Expiration Date _____

Name of Agent _____ Tel No _____

I certify that, in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that, if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions. **WARNING: Failure to secure workers' compensation coverage is unlawful, and shall subject an employer to criminal penalties and civil fines up to one hundred thousand dollars (\$100,000), in addition to the cost of compensation, damages as provided for in Section 3706 of the labor code, interest, and attorney's fees.**

Declaration Regarding Construction Lending Agency

I HEREBY AFFIRM UNDER PENALTY OF PERJURY that there is a construction lending agency for the performance of the work for which this permit is issued (Section 8172, Civil Code). Confirmed OR There is no construction lender for this work

Lender's Name and Address: _____

I HEREBY AFFIRM UNDER PENALTY OF PERJURY to the above marked declarations:

Date: _____

Signature: _____



**CITY OF CALISTOGA
BUILDING DIVISION**

1232 Washington Street, Calistoga, CA 94515 • 707-942-2827

AUTHORIZATION OF AGENT TO ACT ON PROPERTY OWNER'S BEHALF

Excluding the Notice to Property Owner, the execution of which I understand is my personal responsibility, I hereby authorize the following company to apply for, sign, and file the documents necessary to obtain a Building Permit for my project.

APPLICATION PERMIT No.: _____

Project Address: _____ Calistoga CA

Company & Authorized Agent: Print please: _____

Company Address: _____

Contact Phone Number: _____

Scope of Construction Project (or Description of Work): _____

I declare under penalty of perjury that I am the property owner for the address listed above and I reviewed the above information and certify its accuracy.

Property Owner's Signature: _____

Please Print Name: _____

Date: _____



City of Calistoga
Smoke Alarm / CO Alarm Verification Form

BUILDING PERMIT # _____

Project Address _____

Dear Property Owner:

The California Residential Code (CRC) requires carbon monoxide (CO) and smoke alarms (Sections R314 and R315 respectively) to be installed in dwellings when building permits are issued, and the scope of work exceeds a total cost (or calculated valuation) of \$1,000.00.

In order to FINAL your permit, it is necessary to verify the installation of these alarms within your dwelling. This form also provides the property owner the ability to self-verify to Calistoga Planning and Building when work done does not allow convenient access to the interior of the dwelling (e.g., reroof or other exterior work).

By signing this document, the property owner certifies to Calistoga Planning and Building, that both Smoke and CO alarms have been installed on the above referenced project as specified below:

- SMOKE Alarms are installed in accordance with the approved manufacturer's instructions in all of the following areas:
- Each sleeping unit
- Hallways giving access to the sleeping unit(s)
- Each floor if multi-story
- Basements
CO - Carbon Monoxide Alarms are installed in accordance with the approved manufacturer's instructions in all of the following areas:
- Outside each sleeping unit
- On every floor level of dwelling unit, including basements, outside each sleeping unit.
- Within sleeping units where a fossil fuel burning appliance is installed (includes fireplaces)

Please Print Name, Sign and Date once all alarms are installed, OR to verify they are already. Form will be attached to the JOB COPY for the Building Inspector to sign-off at Final

Property Owner's Name (print please)

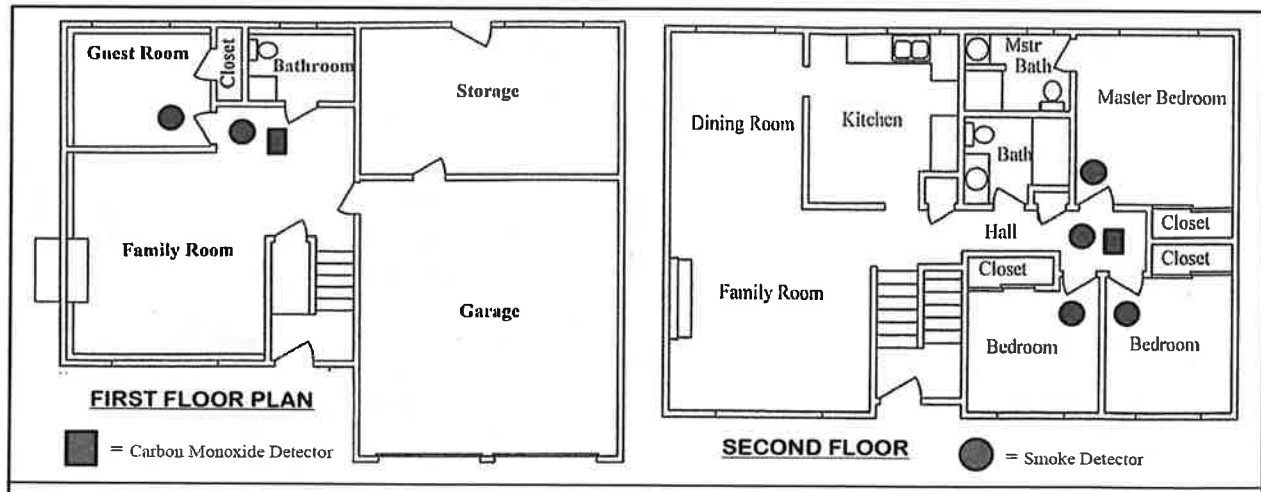
Owner's Signature

DATE

Guidelines for Owner Certification of Smoke/Carbon Monoxide Detector Compliance

- The "Owner Certification of Smoke/Carbon Monoxide Detector Compliance" form can be used on permitted projects where detectors are required and the work, such as re-roofing, re-siding, patio covers, swimming pools and the like, is performed on the exterior of the dwelling.
- **The completed form must only be signed by the property owner. Forms signed by tenants, contractors, relatives, etc. will not be accepted.**
- The owner must legibly print their name and sign in the spaces provided.
- The completed form must be submitted to the inspector by final inspection.
- In the case where the form is the only remaining correction notice item at final inspection, the completed form may be either emailed to the final inspector or submitted, along with a copy of the latest correction notice to the public permit counter.
- If you wish to have the job card signed off you may bring the card to the public permit counter as well, but this is not required for the completion of the permit process.
- Once the completed form is received and attached to the permit in the database, the permit will then be finalized by the inspector and the permitting process completed.

Residential Smoke and Carbon Monoxide Detector (Typical Locations)



Contractors: Please upload this form to the Citizen Portal-Accelerated Minor Permit:
<https://aca.accela.com/sacramento/Default.aspx>



City Business License Requirement

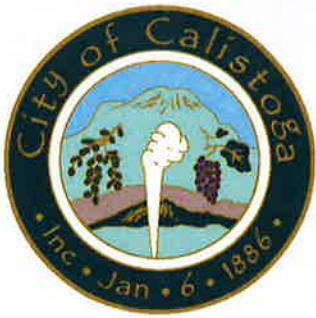
A building permit applicant (except as an owner builder) must demonstrate that they possess a current City of Calistoga business license prior to receiving a permit.

ONLINE applications and payments:

Visit: Calistoga.bizlicenseonline.com

For help:

MuniServices Customer Service # (866) 240-3665
or, email: bizlicensesupport@muniservices.com



DISABILITY ACCESS REQUIREMENTS AND RESOURCES

NOTICE TO APPLICANTS FOR BUSINESS LICENSES AND COMMERCIAL BUILDING PERMITS:

Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:

DEPARTMENT OF
GENERSERVICES,
Division of the State
Architect, CASp Program

www.dgs.ca.gov/dsa

www.dgs.ca.gov/casp

DEPARTMENT OF
REHABILITATION
Disability Access Services

www.dor.ca.gov

www.rehab.cahwnet.gov/

disabilityaccessinfo

DEPARTMENT OF
GENERSERVICES,
California Commission on
Disability Access

www.cdda.ca.gov

www.cdda.ca.gov/resources-menu/

CERTIFIED ACCESS SPECIALIST INSPECTION SERVICES

Compliance with state and federal construction-related accessibility standards ensures that public places are accessible and available to individuals with disabilities. Whether your business is moving into a newly constructed facility or you are planning an alteration to your current facility, by engaging the services of a Certified Access Specialist (CASp) early in this process you will benefit from the advantages of compliance and under the Construction-Related Accessibility Standards Compliance Act (CRASCA, Civil Code 55.51-55.545), also benefit from legal protections.

Although your new facility may have already been permitted and approved by the building department, it is important to obtain CASp inspection services after your move-in because unintended access barriers and violations can be created, for example, placing your furniture and equipment in areas required to be maintained clear of obstructions. For planned alterations, a CASp can provide plan review of your improvement plans and an access compliance evaluation of the public accommodation areas of your facility that may not be part of the alteration.

A CASp is a professional who has been certified by the State of California to have specialized knowledge regarding the applicability of accessibility standards. CASp inspection reports prepared according to CRASCA entitle business and facility owners to specific legal benefits, in the event that a construction-related accessibility claim is filed against them.

To find a CASp, visit www.apps2.dgs.ca.gov/DSA/casp/casp_certified_list.aspx.

DISABILITY ACCESS REQUIREMENTS AND RESOURCES

GOVERNMENT TAX CREDITS, TAX DEDUCTIONS AND FINANCING

State and federal programs to assist businesses with access compliance and access expenditures are available:

Disabled Access Credit for Eligible Small Businesses

FEDERAL TAX CREDIT—Internal Revenue Code Section 44 provides a federal tax credit for small businesses that incur expenditures for the purpose of providing access to persons with disabilities. For more information, refer to Internal Revenue Service (IRS) Form 8826: Disabled Access Credit at www.irs.gov.

STATE TAX CREDIT—Revenue and Taxation Code Sections 17053.42 and 23642 provide a state tax credit similar to the federal Disabled Access Credit, with exceptions. For more information, refer to Franchise Tax Board (FTB) Form 3548: Disabled Access Credit for Eligible Small Businesses at www.ftb.ca.gov.

Architectural and Transportation Barrier Removal Deduction

FEDERAL TAX DEDUCTION—Internal Revenue Code Section 190 allows businesses of all sizes to claim an annual deduction for qualified expenses incurred to remove physical, structural and transportation barriers for persons with disabilities. For more information, refer to IRS Publication 535: Business Expenses at www.irs.gov.

California Capital Access Financing Program

STATE FINANCE OPTION—The California Capital Access Program (CalCAP) Americans with Disabilities Act (CalCAP/ADA) financing program assists small businesses with financing the costs to alter or retrofit existing small business facilities to comply with the requirements of the federal ADA. Learn more at www.treasurer.ca.gov/cpcf/calcap/.

FEDERAL AND STATE LEGAL REQUIREMENTS ON ACCESSIBILITY FOR INDIVIDUALS WITH DISABILITIES

AMERICANS WITH DISABILITIES ACT OF 1990 (ADA) —The ADA is a federal civil rights law that prohibits discrimination against individuals with disabilities, and requires all public accommodations and commercial facilities to be accessible to individuals with disabilities. Learn more at www.ada.gov.

CALIFORNIA BUILDING CODE (CBC)—The CBC contains the construction-related accessibility provisions that are the standards for compliant construction. A facility's compliance is based on the version of the CBC in place at the time of construction or alteration. Learn more at www.bsc.ca.gov.