



PLANNING APPLICATION FORM

City of Calistoga
Planning & Building Department
 1232 Washington St., Calistoga CA 94515
 707.942.2827 tel 707.942.2831 fax

Contact Information

Applicant's name	Phone	Email address
Applicant's mailing address	City	State & zip code
Property owner's name (if different from Applicant)	Phone	Email address:
Property owner's mailing address	City	State & zip code
Agent's name (if different from Applicant)	Phone	Email address:
Agent's mailing address	City	State & zip code
Other representative (engineer/architect)	Phone	Email address
Representative's mailing address	City	State & zip code

If you wish notices of meetings and/or correspondence to be sent to parties other than those listed above, please list them on a separate piece of paper.

Property Information

Project Address: _____ Assessor's Parcel No.(s): _____

Size of site (acreage and/or sq. ft.): _____

General Plan designation: _____ Zoning: _____

For staff use

APPLICATION TYPE	APPLICATION NUMBER	FEE / DEPOSIT

Date received/ staff initials	Application Processing Fees & Deposits	
	Planning Application Processing Fee(s)	\$
	Software Recovery Fee(s) (SOF)	\$
	Initial Developer Deposit Account (DDA)	\$
	TOTAL FEES	\$

Detailed Project Description

Submit a typed, detailed project description that describes the proposed development and/or use(s); the existing site conditions/uses; the number, size, type and nature of any proposed residential dwelling units and/or total amount of new non-residential square-footage by type of use. Please see specific submittal handouts for details to describe.

Conditions of Application

1. All materials and representations submitted in conjunction with this form shall be considered a part of this application.
2. The applicant shall inform the Planning Division in writing of any changes.

Property Owner(s) Agreement

All property owners holding a title interest must sign the application form. If there are more than two property owners, list their names, mailing addresses, phone numbers and signatures on a separate sheet of paper.

I hereby consent to the filing of this application and agree to pay processing fees in the event of the applicant's failure to pay said fees. I understand that failure to pay all accumulated fees by the time of public hearing may result in a continuance. I authorize the listed agent(s) and/or other representative(s) to appear before staff, the Planning Commission and City Council to file applications, plans and other information on my behalf. I hereby authorize employees of the City of Calistoga to enter upon the subject property, as necessary, to inspect the premises and process this application. I have read and agree with all of the above. The above information and attached documents are true and correct to the best of my knowledge.

Property Owner's Signature and Date

Property Owner's Signature and Date

Applicant/Agent Agreement

I am authorized and empowered to act as an agent on behalf of the owner(s) of record on all matters relating to this application. I agree to pay the City any and all processing fees imposed by City Council resolution, including the establishment and use of a Developer Deposit Account. I understand that fees include, but are not limited to: staff time billed at an hourly rate; required consultant and City Attorney service billed rates; production or reproduction of materials and exhibits; public notice advertisements; and postage. I agree to defend, indemnify and hold the City, its agents, officers and employees harmless from any claim, action or proceeding to attack, set aside, void or annul and approval of the City concerning the project, as long as the City promptly notifies me of any such claim, action or proceedings and the City cooperates fully in the defense. I declare that the foregoing is true and correct and accept that false or inaccurate owner authorization may invalidate or delay action on this application.

Applicant's Signature and Date