

Public Works PERMITS - City of Calistoga

1232 Washington Street

Calistoga, CA 94515

Phone: (707) 942 - 2827

Fax: (707) 942 -2831 Email: pworks@ci.calistoga.ca.us



FOR:	Tree Removals	Contact:	Jill Saunders Public Works PERMITS
RE:	Application Requirements		
	To SUBMIT: Either Scan via email, Fax or drop by City Hall – 1232 Washington Street		

PLEASE NOTE the REQUIREMENTS for submission with the application:

- **Homeowners as 'Applicants'** carry the liability for the work rendered and will need to submit a copy of their **Homeowner's General Liability** policy for the site address.

NOTE: *If the subject tree is located within the Public Right of Way, or if the location of the subject tree could fall in any direction towards the City's Public Right of Way, a Licensed/Certified Arborist is required to be the APPLICANT for those removals.*

- **Tree Company Requirements :**
 - Copy of current *Workman's Comp*
 - Current City of Calistoga *Business License*
 - Copy of current *General Liability Insurance* WITH a SEPARATE (PAGE) ENDORSEMENT naming the City of Calistoga, its agents, officers and employees as the Additionally Insured.
 - Of note, an arborist report may be required after the initial review.

Upon approval the permit fee will be **\$10.00** . There may also be a mitigation deposit due of **\$110.00** for each mitigated tree required. Please be sure to complete the application in its entirety.

If you have further questions, please call: **(707) 942-2827**.

Note: After you fill out the online application, you must print it out, then scan or fax to the above email / fax #.